

Oakwood Public Library

August 8, 2023

Meeting called to order: 4:32 p.m.

Members Present: Viviana Anderson, Marcy Nicoson, Julie Behrens, Ruey Sandusky, Becky Low, LuAnn Grimm, Tammi Helka, Director.

Secretary Minutes: Approved as read.

Treasurers report: In order, up to date and correct.

Director's report: Approved.

Committees met: None.

New Business:

Decennial committee did not meet.

We did not discuss or vote on the PTO policy.

Discussion on hiring Nicole Richter full time. Motion to approve hiring Nicole Richter full time, Becky Low, 2<sup>nd</sup> Marcy Nicoson. Motion carried. A special meeting to be scheduled for Friday, August 11<sup>th</sup> at 3:30pm to discuss pay and benefits for Nicole.

Expenditures and Deposits: Motion to approve, Ruey Sandusky, 2<sup>nd</sup> Marcy Nicoson. Motion carried.

Next regular meeting September 12, 2023 4:30 p.m.

Motion to adjourn, Becky Low, 2<sup>nd</sup> Julie Behrens. Meeting adjourned 5:56 p.m.

Respectfully submitted,

Becky Low

Secretary Oakwood Public Library

Oakwood Public Library

August 11, 2023

Special Meeting called to order: 3:30 PM

Members Present: Viviana Anderson, Marcy Nicoson, Julie Behrens, Ruey Sandusky and Becky Low

This meeting was scheduled to discuss the pay and benefits for Nicole Richter.

Becky Low made a motion to enter closed session and Julie Behrens 2<sup>nd</sup> the motion.

We entered closed session at 3:35 PM

Motion to go back to an open session was made by Julie Behrens and Viviana Anderson made the 2<sup>nd</sup> motion.

We came out of closed session at 4:22 PM

Nicole Richter will be offered the position of full-time with a yearly salary of \$34,320 on a 37.5 hour weekly schedule. Nicole will also get all of the benefits that the director gets, including vacation and IMRF.

Nicole will then have a contract to sign and once signed she will start full time on September 1<sup>st</sup>, 2023

Motion to adjourn at 4:32 PM all was in favor and meeting was adjourned.

Respectfully submitted,

Becky Low, Secretary

Oakwood Public Library