

Oakwood Public Library Board Minutes

February 9, 2016

Members present: LuAnn Grimm, Dustin Liggett, Harlan Freeman, Jim Wolfe, Susy Kitchens, Iota Hammon, Joel Shoemaker

President Grimm called the meeting to order at 6:30pm.

Secretary's minutes: The January Board minutes were reviewed and discussed. Approval moved by Hammon, seconded by Kitchens. Motion carried.

Treasurer's report: Treasurer Freeman gave the financial report, stating that all finances are in order, correct, and up to date.

Director's report: Library Director Shoemaker presented his monthly director's report.

There were no public comments or visitors.

Committee reports: The policy committee is continuing working on the disaster/emergency plan. The personnel committee is revamping the definition of director's goals and job descriptions.

New business: A motion was made by Freeman, seconded by Kitchens to name the following people as library Board officers for the year 2016: President LuAnn Grimm, Vice-President Dustin Liggett, Treasurer Harlan Freeman, and Secretary Jim Wolfe. Motion carried.

Committee members for the year 2016 are as follows: Technology: Grimm and Shoemaker; Policy: Grimm and Hammon; Finance: Grimm, Liggett, and Freeman; Personnel: Grimm, Kitchens, and Whaling; and Building/Grounds: Wolfe and Hammon.

Director Shoemaker mentioned that Board members need to take the on-line Open Meetings Act training.

A motion was made by Hammon, seconded by Wolfe to make a donation of \$50.00 to the Wounded Warrior Project in memory of past Board member Bill Schlueter. Motion carried.

There was discussion regarding the wording (desired vs. required) of the director's job description. A motion was made by Kitchens, seconded by Grimm to approve the proposed job description as recommended by the Director, with revisions. Motion carried.

A motion was made by Hammon, seconded by Freeman to reimburse Director Shoemaker for current membership dues to the ALA, PLA, YALSA, and ILA. Motion carried.

There was discussion regarding the installation of ADA doors (both interior and exterior) by Dave Hastings Locksmith. Memorial fund monies could be used for this project.

Expenditures/Deposits: Reviewed. Moved to accept by Wolfe, seconded by Grimm. Motion carried.

A motion was made to adjourn the meeting at 7:23pm. Moved by Liggett, seconded by Kitchens.
Motion carried.

Next Library Board meeting will be Tuesday, March 8, 2016, at the Library.

Respectfully submitted,

Jim Wolfe OPLDB Secretary